



## **Riddings Family Health Centre Patient Participation Group**

### **MINUTES OF INAUGURAL MEETING HELD on Thursday, 19<sup>th</sup> September 2013**

Present:       **MMH**  
                  **ALW**  
                  **SW**  
                  **NSV**  
                  **ESW**  
                  **CH**

Margaret extended a warm welcome and thank you to everyone who attended this, our inaugural, meeting of the Riddings Family Health Centre Patient Participation Group meeting (PPG).

#### **Introduction to the PPG**

The aims and objectives of the PPG were outlined to the group:

- to work together to identify any improvements or changes to the running of the Surgery.

#### **Code of Conduct**

This is an open forum discussion, where everyone has a valuable opinion/view.

No personal agendas.

The meetings are for the benefit of the Practice and its Patients.

#### **Patient Survey**

The format and questions, which are to be asked on the forthcoming patient survey, were agreed upon by the PPG.

The survey will be carried out mid-October 2013.

The group will meet again to discuss the findings of the Patient Survey and agree any implementations they feel appropriate.

**Next Meeting to be held on Thursday, 21<sup>st</sup> November 2013 at 2.00pm**